



Find out more: phone 379 2020 or visit [www.aucklandcity.govt.nz](http://www.aucklandcity.govt.nz)

## Event listing request form

Complete your event details below to include it on our website and be considered for the listings in *City Scene* (Auckland City's weekly newspaper). Please make sure event information submitted is complete and clear - incomplete listings will not be published.

*City Scene* listings are at the discretion of the editor and those that meet the following criteria will be given priority:

- the event takes place within Auckland City boundaries (ie not North Shore or Waitakere)
- it is an Auckland City sponsored event or other free community event

Note: regular sporting events or art exhibitions can be mentioned for one week only, not their entire duration.

Complete and return this form to *What's on coordinator*.

- Email: [eventlisting@aucklandcity.govt.nz](mailto:eventlisting@aucklandcity.govt.nz)
- Fax: (09) 307 7355
- Post: Auckland City, Private Bag 92516, Wellesley St, Auckland 1030
- Online: [www.aucklandcity.govt.nz/eventlisting](http://www.aucklandcity.govt.nz/eventlisting)

<b>Event name:</b>	
<b>Event description:</b>	
<b>Event date/s:</b>	
<b>Times:</b>	
<b>Admission:</b>	<b>Free / cost</b> – please state price:
<b>Venue:</b>	
<b>Full street address:</b>	
<b>Website address:</b>	
<b>Enquiry contact name:</b>	
<b>Enquiry contact number:</b>	



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<b>Is your event sponsored by Auckland City Council?</b>	<b>No / Yes</b> – state grant name and contact person at Auckland City
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If your event meets the criteria above it will appear on our website within 48 hours:

[www.aucklandcity.govt.nz/whatson/events](http://www.aucklandcity.govt.nz/whatson/events)